



*Instilling ideals of honesty, loyalty, courage and sportsmanship through the sport of baseball since 1964.*

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Hello Parent Leaders, Coaches & Team Managers,

Thank you for agreeing to volunteer your time to be a parent leader, coach, team manager in any capacity this season. Parents are the heart of our volunteer base and have played a key role in the substantial growth of our association over the past few years.

As part of KMBA's risk management strategy and BC Minor Baseball Rule 1.09, it is mandated that all coaches & volunteers must complete a criminal record check. KMBA uses the Criminal Records Review Program administered by the Ministry of Justice. These checks are good for 2 years.

Please complete the Criminal Record Check online use this link and code:

**WEBSITE:** <https://justice.gov.bc.ca/eCRC/home.htm>

**ACCESS CODE :** N67NWH58ZL

**All Criminal Record Checks must be submitted to the Ministry of Justice before March 31st.**

**\*\*\*Parent Leaders & Coaches will NOT be permitted on the field until we receive the CRC.**

**\*\*Important Information from the Ministry – Please follow these steps to ensure you have no issues completing the form:**

1. Use a laptop or desktop computer. Cell phones and Tablets typically don't work
2. Use a browser other than Internet Explorer (Firefox, Chrome are suggested)
3. Ensure you answer the all the questions correctly
4. Should you not have an available credit history that can be verified, your application won't be submitted. Try again or request a paper application from KMBA Treasurer
5. Should you share the same birth date as a criminal you will be required to go to the RCMP Station to be finger printed. This is common however it is important to make the time to go down and complete this step.

Should you have any questions, please do not hesitate to contact KMBA President, Stacey Matkowski ([president@kamloopsminorbaseball.ca](mailto:president@kamloopsminorbaseball.ca)), in confidence.

Thank you,

Kamloops Minor Baseball